



Viswambhara Educational Society

VAAGDEVI PHARMACY COLLEGE

Approved by AICTE, PCI-New Delhi & Affiliated to JNTUH
P.O.BOLLIKUNTA, WARANGAL-506 005(Telangana State)

Date: 14-07-2022

COMMITTEE FOR CODE OF CONDUCT

The following members were deputed to constitute for the committee for the code of conduct. The committee is responsible for the implementation and organization of activities for the academic year 2021-22.

S. No	Name of the member	Designation
1	Dr. P. Srikanth	Convener
2	Mr. R. Vijay Kumar	Member
3	Mrs. P. Anitha	Member
4	Mrs. Afreen Nishath	Member
5	Mr. B. Chander	Member
6	Mr. M. Sandheep Goud	Member
7	Mrs. B. Ahalya	Member

RESPONSIBILITIES OF THE COMMITTEE:

1. This committee is responsible for drafting the institute's code of conduct during all working days.
2. The committee is also in charge of organizing frequent meetings about the code of conduct and communicating it to other faculty members, non-teaching staff, and students.
3. The committee reviews the annual induction programme, a one-week programme for newly admitted students held during the first week of classes.
4. The committee is in charge of monitoring and evaluating all parts of the code of conduct, as well as resolving any questions that may arise during its implementation.



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Date: 15-07-2022

Inaugural Meeting 2021

The committee for the code of conduct, as a part of regular activities, conducted an inaugural meeting with the students admitted to the institute for the academic year 2019-2020.

The meeting was conducted for both B. Pharmacy and Pharm. D students immediately after the lunch session in their respective classrooms. Before starting the discussion, the details of the schedule of the induction program, which is conducted for the next coming week, were chalked out, and the same was informed to the students.

Agenda: To bring awareness about the code of conduct and explain its importance

Introduction of the program

Minutes

1. The committee convenor and its constituent members organized an official meeting with newly admitted students in the branches of B. Pharmacy and Pharm. D in the seminar hall.
2. The convenor of the committee explained the need, importance and code of conduct that should be followed by the students all the time when they are in the institutes. The principal will also attend the same code of conduct during the inaugural session in front of the students and parents
3. The mentors of the individual class explained to the newly admitted students about the classes' timings, practical, lunch, etc., along with other aspects of the code of conduct about the daily timetable.
4. The mentors informed the students of various committees working in the institute to safeguard the well-being of students like the anti-ragging committee women's grievance cell, SC-ST grievance cell etc.
- 5 The code of conduct committee gave assurance to the students that they could approach them for any assistance about the code of conduct.
- 6 Induction program details organized by the institute of the newly admitted students are explained to the students, and they were given a detailed program sheet.



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The following are the details of the induction programme.

Day	Time	Activity
Day 1	10:00AM To 01:00PM	Introduction session on pharmacy profession
Day 2	12:00PM To 01:30PM 02:00PM To 04:30PM	Visit all laboratories in the institute Sports and Games
Day 3	12:00PM To 01:30PM 02:00PM To 04:30PM	Visit to the herbal garden Sports and Games
Day 4	12:00PM To 01:30PM 02:00PM To 04:30PM	Visit to the Library Sports and Games
Day 5	10:00PM To 12:30PM	Importance of pharmacy and career opportunities
Day 6	10:00PM To 11:30PM	B. Pharmacy and Pharm D Programme structure